



In-Kind Contribution Form

Thank you for making an in-kind donation to Grove Church, Visions of Truth Ministries. This form will help us to properly record and acknowledge your generous gift. If you have any questions, please contact Margaret DePena at 757-967-9657 or mdepena@grovechurchva.com.

Donation and Donor Information (to be filled out by donor):

I/we wish to donate the following items to Grove Church, as described below:

Estimated Value of the Donation: \$_____ Date of Donation: _____

Donor Name(s): _____

Mailing Address: _____

Phone Number: _____

Email Address(es): _____

Special Instructions, if any, including designated program, if any. Attach additional pages if necessary:

Signature of Donor(s): _____

Disbursement Information (to be filled out by Grove Church)

Program/Department: _____ Fiscal Code: _____

Program Contact: _____

Development Dept Contact: _____

The IRS requires, for our records and yours, that an estimation of the dollar amount of a non-cash contribution be given. IRS publication 563, "Determining the Value of Donated Property" is helpful for individuals, partnerships, and corporations who make noncash contributions. If a non-cash contribution exceeds \$500, the taxpayer must file IRS Form 8283. You must also file Form 8283 if you have a group of similar items for which a total deduction of over \$500 is claimed.

Grove Church
PO Box 6219
5910 West Norfolk Road
Portsmouth, VA 23701
p. 757-967-9657 f. 757.967-9627
www.grovechurchva.com